



## MCPS & XCCW SMOKE FREE POLICY

### Rationale:

MCPS and XCCW are committed to provide a safe and healthy work environment for all students, staff and visitors. Part of this commitment is to ensure a smoke free environment. (This policy has been written within the guidelines and expectations of the Catholic Education Work Health and Safety Policy – elements of this policy are included in all job descriptions).

### Student Expectations:

- Students are not permitted to smoke on the school grounds or at any school related event.
- Students in breach of this policy will be dealt with in accordance to the school's behaviour management processes.
- All staff have a shared responsibility to implement this policy.

### Staff Expectations:

- Staff are not permitted to smoke on the school grounds (defined by the fence line), in school vehicles or in direct line of sight of students when supervising during an off campus school related event (example: camp, excursion, etc).
- No staff member is permitted to breach duty of care responsibilities in order to take a smoke break.
- Staff not compliant with this policy will be held in breach of their job description (WHS responsibilities). This will be managed by the Deputy Principal or the Principal.

### Visitor Expectations:

- Visitors (including contractors) are not permitted to smoke on the school grounds (defined by the fence line).
- All visitors are required to sign in upon arrival at the front office and undertake a WHS induction program.
- Visitors in breach of this policy will be reminded of the school's smoke free policy and if not compliant will be asked to leave the premises.

### Implementation:

- This policy will take effect from Monday 8 October 2012 (Term 4 2012).